

## Hudson Library Board of Trustee

Meeting April 16, 2014

**Call to order** at 6:00 PM at the Hills Memorial Library Building with the pledge of Allegiance to the American Flag led by Charlie Matthews.

**Attendance:** Trustees Linda Kipnes, Arlene Creeden, Robin Rodgers, Steven Middlemiss, Ellen Stoking and Director Charlie Matthews

**Election of Officers:** Arlene Creeden moved the nomination of Linda Kipnes as Chairman of the Hudson Library Board of Trustees. Robin Rodgers seconded the nomination. Linda Accepted the nomination and the motion was adopted.

Arlene Creeden moved the nomination of Ellen Stoking as Secretary of the Hudson Library Board of Trustees. Robin Rodgers seconded the nomination. Ellen accepted the nomination and the motion was adopted.

Arlene Creeden moved the nomination of Robin Rodgers as Vice-chairman of the Hudson Library Board of Trustees. Linda Kipnes seconded the nomination. Robyn accepted the nomination and the motion was adopted.

Robin Rodgers moved the nomination of Arlene Creeden as Treasurer of the Hudson Library Board of Trustees. Linda Kipnes seconded the nomination. Arlene accepted the nomination and the motion was adopted.

Linda congratulated all those who were newly elected.

**Strategic Planning:** Elaine Brody presented committee progress during the past few months in her absence, Library Vision and Mission statement reviewed, Note 3 yr plan. Ongoing

**Minutes:** Correction of spelling, Motion to accept by Arlene Creeden, second by R. Rodgers. All accept.

**Correspondences:** 1). VFW Hudson Scholarship Fund 5/2 Awards night at 7 PM. Danny Arsenault to receive "Loyalty Day Award". Charlie Matthews will attend. 2). AG office sent notice of Spring work-shops: 5/30 Shelburne, 6/4 Concord, Spring Conference 5/19 applications available. 3). Note from performer of Wacky Songs, Cal Knickerbocker in a show of appreciation donated back half of his honorarium.

**Treasurers Report:** Trustee Creeden provided the Board with a report (see attached) She explained any line items with variations from expected. Report filed for audit. A Net income of \$16,860. Is left to use for wish list expenditures before end of fiscal year.

**Selectmen Liaison:** No Selectman present.

**Director's Report:** Director Matthew's highlighted his report to the Board. (see attached)

**Donations:** Trustee Creeden moved to accept 8 books and 12 DVDs, \$125 honorarium from Cal Knickerbocker, FOL gift to library staff during library week lunch, and gift from FOL of \$250 for prizes for poetry contest in April. Motion seconded by Trustee Rodgers, all agreed

**Friends of the Library:** No meeting this month. Evening Second Hand Prose resumes at 5- 8 PM.4/17

**5<sup>th</sup> Anniversary Committee:** Charlie Matthews reported for the committee. Distributed "5" Campaign Buttons. Event: June 7, 2014, Time 10 AM to 3 PM. Flag raising at 10 AM, National Anthem, possible Jazz quartet, Rosita Lee musicians, 14 NH authors, face painting, side walk chalk art , Clown, beverages, and cupcakes for all. Motion was made by Trustee Creeden to offer an Amnesty Day. 'Return overdue books for fine free'. Motion Seconded by Trustee Rodgers. All approved. Weather pending most activities will be outdoors planning tents for shade.

**Wish list:** 1) Hills Fence – 2 prices obtained stockade or vinyl. Discussion held re need for replacing fence vs. landscaping area. Deferred to check landscape price.

2) Repair and paint the Hills Library east entry way. Motion made to contract out to Tom Somers to paint and repair East Entry of Hills made by Trustee Creeden, seconded by Trustee Rodgers. All agreed.

3) Repaint the Community Room at Rodgers Memorial Library. Motion made to contract out to Mr. Corville to paint the Community room using Sherwin Williams Paint specifically. made by Robin Rodgers, seconded by Arlene Creeden. All agreed. Charlie Matthews noted August would be the best month to do the painting not to disturb activities.

4) Microfilm printer – need to update previous info. two newer printers available both price range \$10 K Charlie will look into possible co-sponsor of price. Charlie may approach FOL for assistance, after trial of equipment.

**STATUS List:** Report given by Trustee Rodgers. All ongoing.

**NEW BUSINESS: 1)** Library Pay Scales in NH presented by mail from Pelham, NH to Hudson, NH. Discussion held. Action was tabled to fall after further research of other comparable size towns in NH.

2) Library Sleep over program. Motion made by Trustee Rodgers and seconded by Linda Kipnes to have one overnight children's program in the summer for approx. 30 children. All agreed

3) Customer Relations with UNH – A program is being presented on 6/26 by the Chamber of Commerce. "The Customer is always Wrong". Usually free to COC members and charge for nonmembers. Library does not allow for this charge. COC has presented three different venues for menu .COC is looking for support for the refreshments.

4) Contact List of Trustees –updated, off agenda.

5) Proposed motion by Trustee Creeden that Board information be into the Library by the Friday prior to Meeting. Pick up info by Monday so as to be ready by the Wednesday meeting. Idea seconded by Trustee Middlemiss. All agreed. Robin Rodgers noted Trustee bylaws should be updated to reflect this change.

6) Motion made by Trustee Creeden to have Library Director be authorized and encouraged to use Library staff to copy materials for Board meetings. Discussion held. Motion seconded by Trustee Rodgers. All agreed.

**TRUSTEE Comments:** Arlene Creeden: Now that the good weather is here go out and enjoy it. Get books on gardening and enjoy.

Ellen Stokinger, Steven Middlemiss, Robin Rodgers: no comment.

Linda Kipnes: Congratulations to Danny Arsenault on his award. Happy Passover and Happy Easter.

Charlie Matthews: Review two musical programs coming up: Jim Barnes Wed. 4/23 at 7 PM and Deb Windham on Piano, Tuesday, May 6, 2014.

**Suspend/ End public 7:30 PM**

7:50 PM **Resume public meeting.**

Motion made by Trustee Creeden to accept town insurance plan. It was seconded by Trustee Rodgers. The motion was adopted. (Trustees Middlemiss, Stokinger, and Kipnes.)

**Motion to adjourn** by Trustee Creeden and seconded by Trustee Rodgers. Agreed by all. Adjourned at 8:00 PM.

Submitted by,

Ellen Stokinger

Approved as corrected 5/21/2014 AC